



THABO MOFUTSANYANA DISTRICT IDP FRAMEWORK

THABO MOFUTSANYANA DISTRICT MUNICIPALITY

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ABBREVIATIONS, ACRONYMS AND DEFINITIONS

CDW	Community Development Worker
TMDM	Thabo Mofutsanyana District Municipality
PGDS	Provincial Growth and Development Strategies
IDP	Integrated Development Plan
MTSF	Medium Term Strategic Framework
PMDS	Performance Management and Development System
SADC	South African Development Countries
SDBIP	Service Delivery and Budget Implementation Plan
SDF	Spatial Development Framework
DDM	District Development Model
JPI	Joint Planning Initiative

1. INTRODUCTION

Section 27 of the Municipal Systems Act (Act 32 of 2000) stipulates the following regarding each framework for integrated development planning:

- “(1) Each district municipality, within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a Framework for integrated development planning in the area.
- (2) A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the district municipality, and must at least
- a) Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or any specific municipality.
 - b) Identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment
 - c) Specify the principles to be applied and coordinate the approach to be adopted in respect of those matters; and
 - d) Determine procedures-
 - (i) For consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans; and
 - (ii) To effect essential amendments to the framework

The framework is the most important directional document for aligning the planning process for Integrated Development Plans among local municipalities and the Thabo Mofutsanyana District Municipality.

The Framework as described by the Municipal Systems Act, 32 of 2000, outlines that the identification of plans and planning requirements needs to be clearly defined between the district and the local municipalities. It is pertinent that the Thabo Mofutsanyana District Municipality Framework be guided by certain responsibilities, which are entrusted to the district municipalities in terms of legislation.

It is important to note that the Thabo Mofutsanyana District Municipality Framework has been constituted in collaboration with both local and district municipalities. The writing up of the Thabo Mofutsanyana District Municipality Framework has also been influenced by other municipalities` frameworks to learn good practices from other districts.

This Framework is binding on both the district as well as the local municipalities namely-

- Dihlabeng
- Maluti Phofung
- Phumelela
- Setsoto
- Nketoana
- Mantsopa

2. PURPOSE OF THE FRAMEWORK

In terms of the legislation, the district municipality must:

- Serve as guiding model for sustainable integrated development planning throughout the Thabo Mofutsanyana District.
- Ensure that all role players are involved in the integrated planning processes of district municipality and local municipalities
- Ensure that all the local municipalities in the Thabo Mofutsanyana District Municipality be guided by legislation in executing our role and responsibilities to the best of our knowledge.
- Strengthen intergovernmental relations in the Thabo Mofutsanyana District and to align and successfully co- ordinate Integrated Development Planning throughout the Thabo Mofutsanyana region.
- Educate and guide other role players throughout the Thabo Mofutsanyana Region relating to the business unusual' operation of local government, regarding aspects of integrated development planning.
- Ensure that vigorous analysis of the needs being identified through public participation process in our communities on district and local municipalities level be identified and addressed in the integrated Development Processes
- Ensure and co-ordinate the effective use of resources.
- Ensure that the district and local municipalities are kept abreast with national, provincial legislation, policy and strategies which directly influence our processes through the integrated Development Planning.
- Ensure the district and local municipalities utilize the legislation, policy and strategy in development planning across departments and for future reasoning throughout the Thabo Mofutsanyana Region.

Furthermore, the following measures will apply to ensure the above:

- Strategies arising from existing, approved Integrated Development Plans both at the district and local level that have been implemented in past and will be continued
- The Integrated Development Planning Process both at the district and local levels will be guided by the agreed policy and principles of integrated development in the Thabo Mofutsanyana Region
- The latter will be considered when Integrated Development Plans have been approved and implemented at all levels

3. LEGISLATIVE PROVISIONS

The following pieces of legislation and policies plays pivotal role in the District Integrated Development Framework:

- Constitution of the Republic of South Africa
- Local Government: Structures Act, 117 of 1998
- Local Government: Municipal Structures Amendment Act, B51-2000
- Local Government: Systems Act, 2000 32 of 2000
- White Paper on Local Government, 1998
- The Municipal Systems Act and Regulations 32 of 2000
- The Municipal Finance Management Act 56 of 2003

- The Intergovernmental Relations Framework Act
- Disaster Management Act
- National Environmental Management Act
- Public Sector Procurement Reform in South Africa
- Disaster Management Act
- Municipal Planning Regulations
- Water Services Act
- Integrated Pollution and Waste Management for South Africa

4. STATUS OF DEVILMENT PLANNING IN THE THABO MOFUTSANYANA DISTRICT MUNICIPALITY

All the municipalities in the district have developed and adopted their second Integrated Development Plan Reviews. They all are in the third year of their Fifth Generation Integrate Development Plans. The Thabo Mofutsanyana District Municipality Integrated Development Pla Framework will be tabled in July 2024, where after Local Process Plans will be developed and tabled in August 2024.

5. ROLES AND RESPONSIBILITIES OF THE DISTRICT AND LOCAL MUNICIPALITIES FOR CONTINUED AND LIAISON AND MANAGEMENT OF THE FRAMEWORK

To successfully ensure continued liaison and coordination the following operations throughout the Thabo Mofutsanyana District will apply

- Quarterly meetings of the Integrated Development Plan Managers and Coordinators throughout the Thabo Mofutsanyana to engage and coordinate Integrated Development Plan related matters that will arise
- These meetings will also afford the Integrated Development Plan Managers of the Thabo Mofutsanyana District the opportunity to monitor and evaluate progress relating to challenges experienced at local level and in consultation with the Municipal Manager make provision for assistance and or support in this regard to a particular municipality
- Workshops will be planned under the supports of Thabo Mofutsanyana District Municipality which will influence the integrated Development Planning Processes of the district and local municipalities.
- Workshops will be determined based on a particular need raised by the district and local municipalities.
- Integrated Development Plan Forum engagements will be held every three months with the Executive Mayor of the Thabo Mofutsanyana Municipality as the Chairperson,
- Mayors and Municipal Managers, Integrated Development Plan Managers from the respective local municipalities and sector departments will be part where issues pertaining to the Integrated Development Planning Processes will be discussed and addressed.

6. THE PROCESS FOR DEVELOPING THE FRAMEWORK

6.1 DISTRICT INTEGRATED DEVELOPMENT PLAN

The District Integrated Development Plan Framework is a high-level summary of the District Development Plan over a five-year period. The Framework indicates, amongst others, matters that require alignment and how this alignment and integration will be achieved

6.2 INTEGRATED DEVELOPMENT PLAN PROCESS PLAN

The Integrated Development Plan Process Plan is a time schedule of activities and events to be undertaken in the process of developing the actual District Integrated Development Plan, supporting Integrated Development Plan processes of the local municipalities to ensure alignment.

6.2.1 CRITICAL ISSUES RELATED TO THE REVIEW OF THE INTEGRATED DEVELOPMENT PLAN PROCESS

The following issues remain critical throughout the 2025/ 2026 Development Plan Review process:

- The District Integrated Development Plan Framework shall inform the time schedule of both the district and those of the local municipalities
- The Integrated Development Plan process should align with the prescribed legislative timeframes
- Community involvement should be enshrined in the process from preparatory phase to approval and implementation phases of municipal Integrated Development Plans
- The local municipalities Integrated Development Plan process should be informed by the ward level development concerns and needs
- In all phases of the Integrated Development Plan drafting, review and amendment process, the district's municipalities will inform the local municipalities of the processes
- Local Municipalities shall submit their considered and final approved Integrated Development Plan documents to the Thabo Mofutsanyana District Municipality.

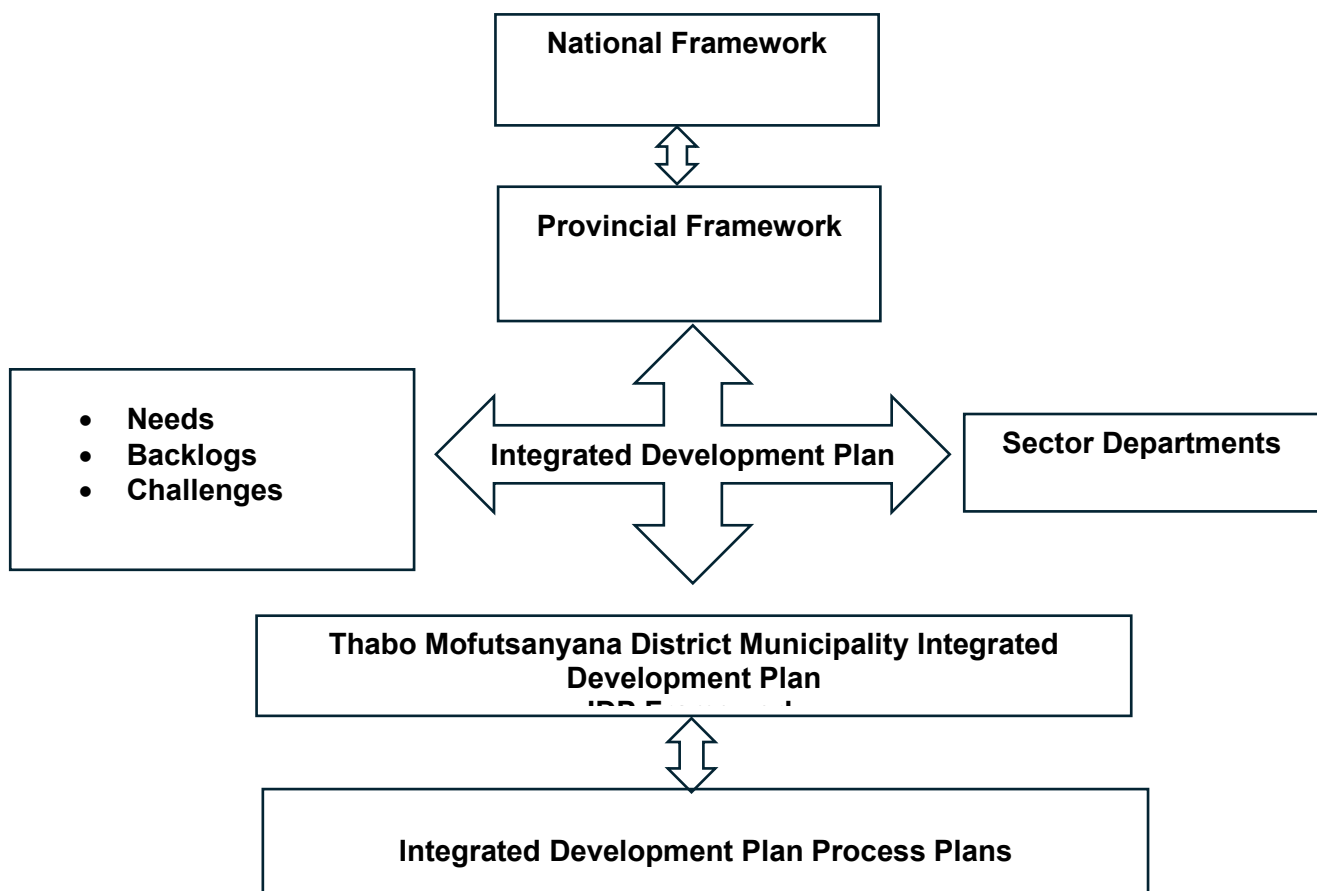
6.2.2 PHASES OF THE INTEGRATED DEVELOPMENT PLAN

Phase	Activities	Key Issues	Timeframe
Preparation	<ul style="list-style-type: none"> • Adoption of District Framework • Adoption of Time Schedules 	<ul style="list-style-type: none"> • Legal Framework Analysis • Leadership Guidelines • Municipality Technical Development Analysis 	July 2024 to August 2024
Research, Information Collection and Analysis	<ul style="list-style-type: none"> • Community and Ward Committeemeetings • Stakeholder meetings 	<ul style="list-style-type: none"> • Community and Stakeholder Analysis • Institutional Analysis • Economic Analysis • Socio-Economic Analysis • Spatial Analysis • Environmental Analysis • In-depth Analysis and identification of Key Development Priorities 	31 October 2024
Development Strategies	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Identifying Vision, Mission and Value System • Perform a Gap Analysis • Identify Key Performance Areas • Determine Strategies and Development Objectives • Link Key Performance Areas and Objectives to Sectoral Functions 	30 November 2024
Programmes and Projects	<ul style="list-style-type: none"> • Municipality-wide Projects and Programmes • Community Level Projects and Programmes 	<ul style="list-style-type: none"> • Performance Management and Development Systems • Identify capital projects • Identify Specific Programmes • Compile a Five-Year Operational Plan 	31 January 2025
Consolidation and Integration	<ul style="list-style-type: none"> • District and Local municipalities to integrate all municipal sector plansintegration 	<ul style="list-style-type: none"> • Integration of processes • Institutional Restructuring and Alignment • Compile and Integrated Communication Pla 	28 February 2025
Adoption, Public Participation and Approval	<ul style="list-style-type: none"> • District and Local Municipal Councils tconsider Draft Integrated Development Plans 	<ul style="list-style-type: none"> • Adoption by Municipal Council • District Alignment • Public Comments • National and Provincial Alignment • Compiling Municipal Budget • Final Approval by Municipal Council • Compiling Operational Plans • Monitor, Evaluate and Review Reporting 	31 March 2025
	<ul style="list-style-type: none"> • Communities to comment on Integrated Development Plans 		30 April 2025
	<ul style="list-style-type: none"> • Final approval by District and Local Municipal Councils 		Completed by 31 May 2025

7. HORIZONTAL AND VERTICAL ALIGNMENT

The main responsibility of horizontal alignment lies with the Thabo Mofutsanyana Municipality. The Thabo Mofutsanyana District Integrated Development Plan Managers Forum will be utilized as the platform to ensure alignment between the local municipalities residing within the Thabo Mofutsanyana District municipality, as well as Provincial and National Departments.

The core component of vertical alignment will be through the district's established Technical Intergovernmental Relations engagements coordinated by the Thabo Mofutsanyana District Municipality. Alignment with Provincial Sector Departments may also be achieved. For this purpose, the Provincial Integrated Development Plan Managers Forum meetings and Provincial Integrated Development Plan Assessments will be deliberate.

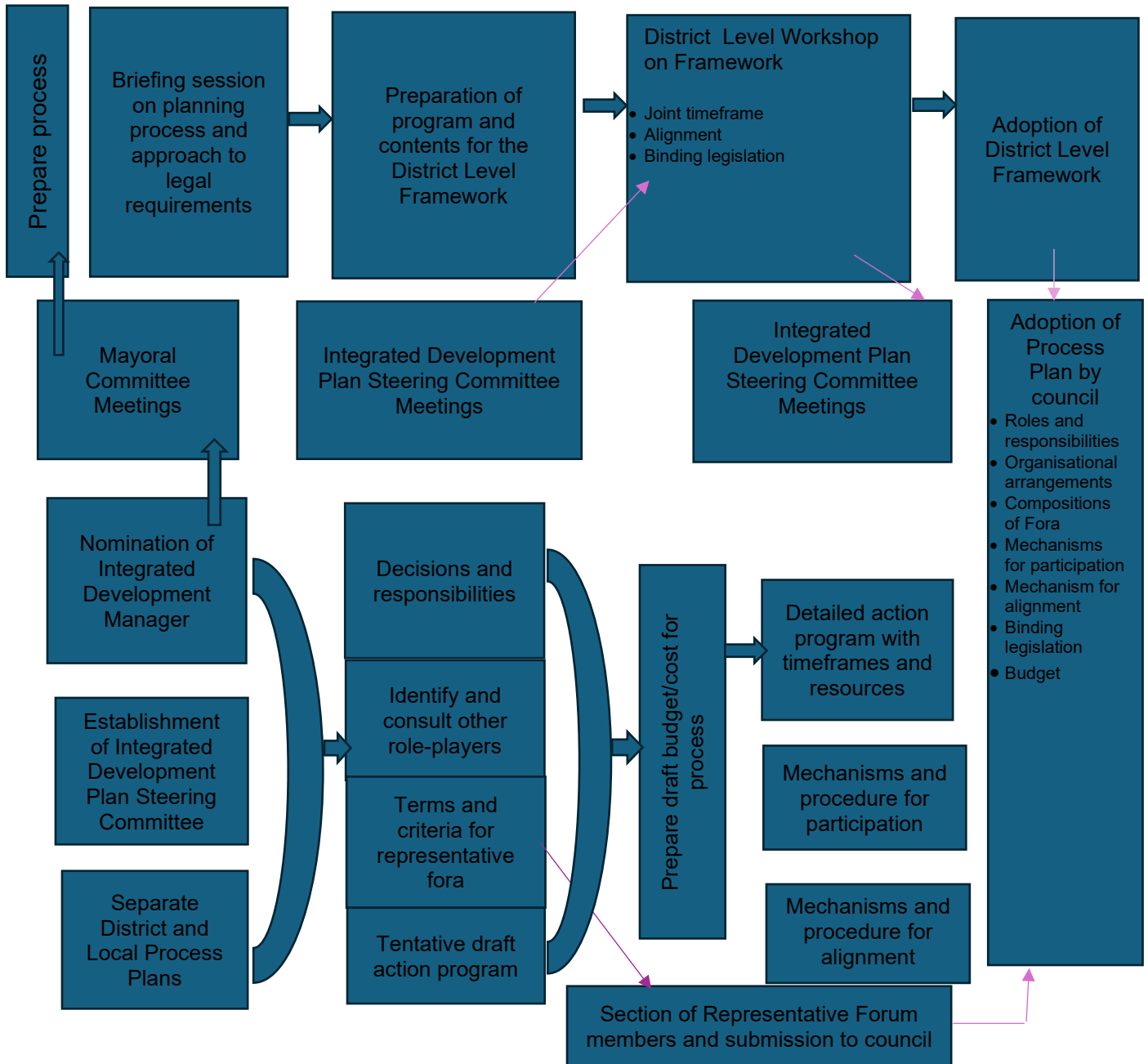


Matters that require alignment between the district and local municipalities and to be included in the Integrated Development Plans are:

- Integrated Development Planning – The Thabo Mofutsanyana District Municipality proposes that this be achieved through constant communication, dialogue, interaction, deliberations and engagements between the district and local Municipalities. In addition to the strengthened District Integrated Development Plan Managers Forum, the principles identified above be adhered to and assist towards the achievement of credible and sustainable Integrated Development Plans.

- Development a Green Economy – Thabo Mofutsanyana District Municipality seeks to promote the enforcement of environmental laws, and the identification of environmental projects and programmes which support local economic development initiatives
- Bulk infrastructure development - To be achieved through the strengthening of the District Infrastructure planning Forum and the development of a comprehensive bulk infrastructure development plan.
- Bulk water supply systems – Through the identification of development transitions and through the platform of the Infrastructural Planning Forums.
- Bulk supply of electricity and the implementation of alternative energy transitions.
- Regional wastewater
- Sewerage disposal
- Waste management, education and regional landfill site construction and administration
- Municipal roads
- Integrated Transport Planning
- Information and Communication Integrated and Governance Technologies
- Performance Management and Development Systems-Through the identification of assessment criteria and pre-determined objectives
- Regulation of Passenger Transport Services
- Municipal Health
- Skills Development
- Expanded Public Works Programme
- Disaster Management and firefighting Services
- Establishment, Control and Conduct of Fresh Produce Markets
- Local Economic Development
- Tourism Development-Through extensive marketing of the entire district and the promotion of new products and experiences

8. DISTRICT LEVEL FRAMEWORK



9. KEY ROLE PLAYERS

- National Planning Commission
- All Sector Departments
- State-Owned Enterprises
- Private Sector
- Business Sector
- Community Based Organisations
- Non-profit Organisations
- Political Parties
- Organised Labour
- Faith Based Organisations
- Ward Committees
- Councillors
- Community Development Workers
- Any other relevant stakeholders

10. THABO MOFUTSANYANA DISTRICT MUNICIPALITY'S STAKEHOLDER ENGAGEMENTS

The Thabo Mofutsanyana Municipality will also engage district wide stakeholders as part of its five-year 2022/2023- 2026/2027 Integrated Development Plan process. This will be mainly through the utilization of established District Technical Intergovernmental Relations Fora. The objectives of these engagements in the Thabo Mofutsanyana District Municipality will be to identify developmental concerns and possible district wide solutions for discussion with the Steering Committee and a Strategic Workshop with Council. The outcomes of these sessions will be included in the Thabo Mofutsanyana District Municipality's Integrated Development Plan 2025 /2026.

The Thabo Mofutsanyana District will also utilize the Provincial Integrated Development Plan Forum which is tentatively scheduled for September 2024 as the platform to engage with sector departments on critical developmental issues that emanated from their previous individual Integrated Development Plan Public Participation engagements. Progress with regards to fast tracking long term Provincial Integrated Development Plan Fora shall also be placed under spotlight.

Provincial Integrated Development Plan Fora will further be used as the platform where sector departments must present their budget allocations to the locals for the coming financial year. Integrated Development Plan, Budget and Service Delivery and Budget Implementation Plan alignment should be incorporated into the Draft Integrated Development Plan for tabling at Council the end of March 2025

11. COMPONENTS OF INCLUSION IN MUNICIPAL INTEGRATED DEVELOPMENT PLAN

The contents of the district and each local municipality Integrated Development Plan need not necessarily be similar, but for the sake of alignment it is accepted that at least the following components will be provided to ensure alignment of districts and local municipalities Integrated Development Plans.

<p>Clear Analysis of Municipal Reality and Clear Development Strategy</p>	<ul style="list-style-type: none"> • Socio-economic analysis of municipal area: Ward-based profiling within the municipal area (exclude District Integrated Development Plan) • Clear long term development vision-Spatial Development Framework • Clear economic development strategy (to broaden economic participation through skills development and higher investment rate) • Clear strategy for people development (skills / health / education) • Clear actions for development of natural resource base • Action for integrated human settlement (spatial planning logic) • Sectoral plans in support (water, transport, energy, land reform)
<p>Targeted Basic Services and Infrastructure Investment</p>	<ul style="list-style-type: none"> • Basic service provision that addresses national targets for basic service provision (water, sanitation, electricity, waste removal/sanitation) • Comprehensive Bulk Infrastructure Planning • Clear medium to long term infrastructure provision strategy: Targeting of services and infrastructure to specific areas • Maintenance of infrastructure is addressed • MIG and other infrastructure grants are optimally utilized
<p>Community Involvement in Planning and Delivery</p>	<ul style="list-style-type: none"> • Ward Committee re-establishment (Where not active) • Ward Committee Induction and training • Communication and capacity building on Integrated Development Plan through council and ward structures • Sector involvement in the Integrated Development Plan
<p>Institutional Delivery Capacity Within Municipality</p>	<ul style="list-style-type: none"> • Institutional Framework and structure review • Clear project and service delivery plans • Budget linked to Integrated Development Plan priorities and projects • Clear performance indicators for Integrated Development Plan implementation: services/project • Internal skills, systems and implementation responsibilities
<p>Alignment With National and Provincial Programmes</p>	<ul style="list-style-type: none"> • IDP addresses national and provincial strategies (economic, social and environmental (i.e. National Spatial Development Perspective, Provincial Growth and Development Strategies) • District and Local Municipal Integrated Development Plan have shared strategic priorities • Sharing of resources between spheres of government in the Integrated Development Plan

12. REQUIREMENTS TO BE INCLUDED IN THE MUNICIPAL INTEGRATED DEVELOPMENT PLANS

Strategic Plans

- Spatial Development Framework
- Integrated Environmental Management Plan
- Local Economic Development Strategy
- Integrated Human Settlement Plan

Input Sector Plans

- Integrated Waste Management Plan
- Air Quality Management Plan
- Local Integrated Transport Plan
- Water Services Development Plan
- Integrated Energy Plan
- Sport and Recreation Plan

Strategy Support Plans

- Disaster Management Plan
- Comprehensive Bulk Infrastructure Plan

Implementation Support Plans

- Medium-Term Revenue and Expenditure Framework
- Institutional Plan

13. TIMETABLE FOR THE DISTRICT ALIGNMENT EVENTS-PROGRAM OF ACTION

PHASE	ACTIVITIES	TIMEFRAME
Initiation	Adoption of District Framework (Review) Adoption of Time Schedules	Completed by August 2024
Analysis	Community and Ward Committee meetings Stakeholder meetings	Completed by 31 October 2024
Strategies	Strategic workshops	Completed by 30 November 2024
Projects	Municipality-wide Projects/Programmes Community Level Projects/Programmes	Completed by 31 January 2025
Integration	District and Local municipalities to integrate all municipal sector plans integration	Completed by 28 February 2025
Council consideration	District and Local Municipal Councils to consider Draft IDP	Completed by 31 March 2025
Public Participation	Communities to comment on IDPs	Completed by 30 April 2025
Council adoption	Final approval by District and Local Municipal Councils	Completed by 31 May 2025

Phases	Activity	Timeframe
Preparation	Establishment of participatory fora/mechanism	July-September
Analysis	Monitor/collate information Evaluate relevance and impact of new information Evaluate achievement of objectives	October
Strategies	Report back from participatory for a, Public participatory and information sessions. Sector engagements and Situational analysis	October – January
Project	Budgeting and costing Project alignment	October - January
Integration	Report on objectives, strategies and draft projects for each municipality Alignment of projects, municipalities, sector departments and parastatals	January – February
Approval	Draft/Budget, Public Comments, Approval of Final IDP/Budget SDBIP	February – June

14. MUNICIPAL PUBLIC PARTICIPATION

- In both the Municipal Structures Act (Structures Act) and the Municipal Systems Act (Systems Act) a statutory framework is established that broadly outlines a system of participatory democracy.
- The structures Act gives the bare bones of a ward committee system while the Systems Act dedicates chapter 4 to community participation.

15. OBJECTIVES OF PUBLIC PARTICIPATION

- The objectives of community / public participation should be to:
 - Provide information to citizens
 - Getting information from and about citizens
 - Improving public decisions, programmes, projects and services
 - Enhancing acceptance of public decisions, programmes, projects and services

16. INFORMATION

Obtained through any public participation process which may impact on the Integrated Development Plan of another municipality (Local or District), or which must be included in the relevant municipality's Integrated Development Plan, must be relayed to the Integrated Development Plan Managers of the relevant municipality as soon as possible. The information from the local municipality regarding their public participation needs also need to be forwarded to the district municipality as soon as the municipalities have done their analysis of their community needs.

16.1 FEEDBACK TO THE PUBLIC

Must be regarded as equally important as participation and must be undertaken in a structured way both at district and local as determined in each municipality's process plan, but with a minimum requirement of feedback twice a year.

Each local municipality will be responsible for their own public participation during their Integrated Development Plan process. Important to this process is that the Municipalities extend invitations to the Thabo Mofutsanyana District Municipality, via the Office of their Municipal Managers, to these workshops and, if so required, clearly indicate the support needed from the Thabo Mofutsanyana District Municipality with the facilitation or coordination of these workshops.

The outcomes of local public participation processes must be communicated to the Thabo Mofutsanyana District Municipality, via the District Integrated Development Plan Managers Forum as soon as the municipalities have completed the analysis phase of their Integrated Development Plan process and by no later than the end of November 2024.

Following the consideration of the review of the Five-year (2025/26 - 2026/27) Integrated Development Plans by the Districts` Municipal Councils at end of March 2024, the Draft Integrated Development Plan documents should be published for all members of the community to comment on gaps and successes of the Integrated Development Plan. All public comments raised during this period shall be taken into consideration before the district's first review of the five years Integrated Development Plans 2025/26 - 2026/2027 submitted to their respective Councils for final adoption.

Procedures and principles for monitoring the planning process

- Each municipality is responsible for monitoring its own process and for ensuring that the agreed principles and programmes for the framework are adhered to.
- Each municipality will use its Integrated Development Plan Representative Forum and Integrated Development Plan Steering Committee together with the Integrated Development Plan Manager concerned as the responsible monitoring agent.
- The monitoring agent is responsible for reporting on progress/problems upward to the Council and Mayoral Committee concerned and downward to officials and functionaries.
- The Integrated Development Plan Representative forum must also monitor the process.

17. AMENDMENT OF THE FRAMEWORK

The following procedures and principles will apply to addressing any departure/amendment to the Framework and/or the planning process as such: -

- The committee of Integrated Development Plan Managers of Coordinators referred to above meets after each phase in the Integrated Development Plan process to evaluate progress and to identify where changes, amendments or departures to or from both the framework and the planning process are required.
- Each municipality must notify the Thabo Mofutsanyana District Municipality within five (5) working days of any departure from its Action Plan that may have an impact on district-level activities and programmes (e.g. the identification of local priorities is delayed and therefore the district-level strategic workshop on priorities would have to be postponed).
- Thabo Mofutsanyana District Municipality Integrated Development Plan Manager in conjunction with Integrated Development Plan Managers of the respective local municipalities deals with the process and ensures that all proposals for departure/amendment are reported to role players and that their comments are invited.

- Thabo Mofutsanyana District Municipality Integrated Development Plan Manager and the Integrated Development Plan Managers of the respective local municipalities will amend the framework and submit to the respective local municipalities' mayoral committee and councils for approval.
- The section framework will also be discussed at the Thabo Mofutsanyana District Municipality Forum meetings for inputs from respective role players.

18. CONCLUSION

The Thabo Mofutsanyana District Municipal Integrated Development Plan Framework aims to bind both the district municipality and the local municipalities through consultation, coordination and alignment between the planning processes. The Framework also aims to establish structures that could be of use to improve municipal Integrated Development Plan processes and at the same time provide the mechanisms that could be utilized to monitor and evaluate the Integrated Development Plan development process.

In conclusion, the Thabo Mofutsanyana District Municipal Integrated Development Plan Framework must be seen as the tool for the district to ensure that interrelated parallel planning processes within the district are used to obtain maximum advantage for the district as a whole thus leading to credible and sustainable integrated development planning and development within the district and meeting the socio-economic challenges through risk mitigation, accurate and concise budgeting and performance monitoring.